

ALDEN BROWN PARENT BULLETIN

May 9 – May 13

THIS WEEK AT ALDEN BROWN:

Monday, May 9th	MAP Assessment – 3rd Grade
Tuesday, May 10th	MAP Assessment – 3rd Grade 1st Grade – Learning Tree Farm (Hawkins, Post, Townsley)
Wednesday, May 11th	EARLY RELEASE - Students dismissed at 2:20 (AM K from 8:30-10:50; PM K from 11:50-2:20) MAP Assessment – 2nd Grade
Thursday, May 12th	MAP Assessment – 2nd Grade 1st Grade – Learning Tree Farm (Fryman, Harris Dunkman) AM KG – Zoo Trip all day (NO PM KG on this date)
Friday, May 13th	PM KG – Zoo Trip all day (NO AM KG on this date) 3rd Grade – Krohn’s Conservatory (Amos & Miller)

SMOKE SIGNALS:

- 1) Absence Notes/Calls** – Parents, please be sure to send in a note or call the school EVERY TIME that your son or daughter is absent from school. If he/she visits a doctor (or dentist), pick up a note at the office and turn it in to school (these types of absences are always ‘Excused’). Parents may write a ‘Parent Note’ or use a phone call to excuse up to 12 total absence occurrences (doctor’s notes are included in this 12) - After 12 doctor’s notes/parent notes/phone calls, only a doctor’s note can excuse an absence. If

you have any questions, please do not hesitate to call Alden Brown Elementary at (937) 746-8969.

- 2) **Communication** – It is our goal at Carlisle Elementary School to maintain constant communication with our parents. If you should ever have a question or need to speak to your child’s teacher, please contact the teacher via email (you may get the email address from a building secretary if you do not know it) or by phone (937-746-8969). We look forward to keeping lines of communication open with you this year!

- 3) **Progress Book** – If any parents (particularly 1st, 2nd, and 3rd grade parents) experience problems logging into or getting information from Progress Book, please email Mr. Milner at Mike.Milner@carlisleindians.org.

- 4) **Drop-Off / Pick-Up** – If parents are dropping off in the morning, please recall that the times to do this are 7:50 am – 8:20 am. Afternoon pickup occurs starting at 3:05 pm (2:20 pm on Wednesdays). All drivers should proceed with caution (and slow speeds) in the parking lot – there are often adults (and students) walking through the lot during drop-off and pick-up times.

We appreciate your patience when dropping off and picking up. We do ask that drivers pull as far up along the sidewalk as possible when dropping off or picking up – this will allow more students to be dropped off at once and will speed up the entire process. Also, please make every effort to drop off and pick up your student on the curb (passenger) side of your vehicle. This will be safer for your child and make the process move more efficiently. *Finally, we do allow drivers to use either (of the two) parking rows to drive down (prior to approaching the sidewalk). At the sidewalk area, we expect cars to alternate (one from one row, one from the other) as they reform the single drop-off/pick-up line.* Thanks to everyone for your attention to this process.

FUTURE ALDEN BROWN EVENTS (DATES MAY BE SUBJECT TO CHANGE):

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| May 16 | 3 rd Grade – Krohn’s Conservatory (Bishop, Shouse) |
| May 17 | 3 rd Grade – Krohn’s Conservatory (Seaborn, Sheldon) |
| May 26 | Last Day – Students |
| May 27 | Last Day - Teachers |